

WOLVERHAMPTON CCG

Governing Body – 12 April 2016

Agenda item 17

Title of Report:	Communication and Participation update
Report of:	Pat Roberts – Lay member for PPI
Contact:	Pat Roberts and Helen Cook, Communications & Engagement Manager
Communication and Participation Team Action Required:	<input type="checkbox"/> Decision <input checked="" type="checkbox"/> Assurance
Purpose of Report:	<p>This report updates the Governing Body on the key communications and participation activities in April 2016.</p> <p>The key points to note from the report are:</p> <p>2.1.1 Annual Report</p> <p>2.1.2 Junior Doctors strike</p> <p>2.2.1 GP Member meeting – 20 April 2016</p>
Public or Private:	This report is intended for the public domain
Relevance to CCG Priority:	
Relevance to Board Assurance Framework (BAF):	1,2,2a,4
<ul style="list-style-type: none"> • Domain 1: A Well Led Organisation 	<ul style="list-style-type: none"> • Involves and actively engages patients and the public • Works in partnership with others
<ul style="list-style-type: none"> • Domain 2a: Performance – delivery of commitments and improved outcomes 	<ul style="list-style-type: none"> • Delivering key mandate requirements and NHS Constitution standards
<ul style="list-style-type: none"> • Domain 2b: Quality 	<ul style="list-style-type: none"> • Improve quality and ensure better outcomes for patients
<ul style="list-style-type: none"> • Domain 4: Planning (Long Term and Short Term) 	<ul style="list-style-type: none"> • Assurance that CCG plans will be a continuous process, covering not only annual operational plans but the 5 Year Forward View and longer term strategic plans including the Better Care Fund.

1. BACKGROUND AND CURRENT SITUATION

- To update the Governing Body on the key activities which have taken place in March, to provide assurance that the Communication and Participation Strategy of the CCG is working satisfactorily.



2. MAIN BODY OF REPORT

Communication – key updates

2.1.1 Annual Report

The first draft of annual report was submitted on time to NHS England. Following revision, the final document will be submitted to CCG Governing Body for final sign off.

2.1.2 Junior Doctors strike

Work was prepared to inform all stakeholders and general public of measures taken by the CCG and its providers to ensure delivery of healthcare across the borough during the Junior Doctors Strike 26 and 27 April – full walkout. Communications plan completed and signed off to compliment CCG action plan.

2.1.3 Your green Medicine Bag

From 4 April 2016, West Midlands Ambulance Service will be using the regional Your green Medicine Bags when bringing patients into hospitals in the West Midlands. The green bag is designed to an identifiable bag in which you can keep your medicine throughout your stay in hospital. Information available on our website <http://wolverhamptonccg.nhs.uk/news/232-your-green-medicine-bag>

2.1.4 Stakeholder newsletter

The Spring edition of our CCG Stakeholder Newsletter has been sent out to our stakeholders via email, and in paper version to our Patient Partners without identified email accounts. Please let us know if you would like to receive it.
WOLCCG.comms@nhs.net

Communication and Participation framework

2.2.1 GP Member meeting – 20 April 2016

Discussion took place in peer review groups to look at some of the clinical pathways outlined in the Right Care information. Members agreed that this work was valuable and will take it further into their peer groups in the coming months.

2.2.2 GP Bulletin

The GP bulletin is now a fortnightly bulletin and is sent to GPs, Practice Managers and GP staff across Wolverhampton city.

2.2.3 Practice Nurse Bulletin

The third edition of the Practice Nurse bulletin went out in early April. Topics included, Walk-in Centre move, events and training opportunities and information about revalidation, which begins for the first group on the 1 May 2016.

2.2.4 Practice Managers Forum

This month the meeting discussed varied topics including:

- Out of hours cover – East Park
- Co-commissioning updates
- Cancer advocacy training
- Friends and family test updates
- PPG updates
- PCSSE updates

Patient, Public and stakeholders views

Patient, carers, committee members and stakeholders are all involved in the engagement framework, the commissioning cycle, committees and consultation work of the CCG.

2.3.1 Grant Policy applications

Four grants have been awarded via the grant policy to date. The second round of applications is currently underway and closes 4 May. The CCG held a workshop on Tuesday 19 April to help facilitate applications to which over 30 attended.

2.3.2 Commissioning Intentions

Work has begun to plan and advertise the next round of public meetings (due to be held in May and June) to engage with the public around the CCG future commissioning intentions for years 2017/18.

2.3.3 Primary Care Joint Committee – Patient Representatives

Two Lay patient representatives for this committee have been successful at interview and appointed to the committee as full members. This means that our representatives now total six.

Lay member's report of key meetings

2.4.1 The Lay Member is meeting with the Chief Officer of the new Healthwatch Wolverhampton.

3. CLINICAL VIEW

GP members are key to the success of the CCG and their involvement in the decision-making process, engagement framework and the commissioning cycle is paramount to clinically-led commissioning.

4. RISKS AND IMPLICATIONS

None to note

5. RECOMMENDATIONS

- **Receive** and **discuss** this report.
- **Note** the action being taken.

Name – Pat Roberts

Job Title - Lay member for PPI

Date: 26 April 2016

ATTACHED: Engagement Cycle PPI is attached for information on 2.3.2

RELEVANT BACKGROUND PAPERS

(NHS Act 2006 (Section 242) – consultation and engagement

NHS Constitution – patients' rights to be involved

NHS Five year Forward View (Including national/CCG policies and frameworks)



REPORT SIGN-OFF CHECKLIST

This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.

	Details/ Name	Date
Clinical and Practice View	Members meeting	20 April '16
Public/ Patient View	N/A	
Finance Implications discussed with Finance Team	N/A	
Quality Implications discussed with Quality and Risk Team	N/A	
Medicines Management Implications discussed with Medicines Management team	N/A	
Equality Implications discussed with CSU Equality and Inclusion Service	N/A	
Information Governance implications discussed with IG Support Officer	N/A	
Legal/ Policy implications discussed with Corporate Operations Manager	N/A	
Signed off by Report Owner (must be completed)	Pat Roberts	26 April 2016



Patient Engagement and Involvement in WCCG

Engagement Cycle

